**JOB OPPORTUNITIES 3RD SEPTEMBER 2023**

**KINGDOM**

**INTERNATIONAL**

**PREMIER**

**SCHOOLS**

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A Christian School based in Nakuru is looking to recruit a School Nurse and Laboratory Technician. The details for each position are described below. If interested and qualify, send your application to hr@.co.ke before Monday 11th September 2023. Shortlisting starts immediately and only shortlisted candidates shall be contacted.

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| **SCHOOL NURSE** |
| **Job Description*** Manage students’ wellness and offering health-related support as needed.
* First-aid and care to students with acute and/or chronic health problems
* Coordinate referrals to the nearest/preferred health facilities.
* Perform health screenings to detect health issues.
* Lead wellness/health-related initiatives to provide health education to students, staff and parents.
* Develop and monitor health plans for students
* Oversee infection control measures within the school.
* Supervise and/or administer medications brought to school by students.
* Make courtesy follow-up calls to parents of children absent from school due to illness.
* Create and manage incident documents on all students confidentially.
* Collect and record data daily on illnesses and injuries, flag multiple occurrences and escalate to School Leadership with a proposal on how to address the cases and prevent future cases.
* Participate in School safety plans related to physical education, games, and outdoor activities
* Collect student allergy information and make follow-up on the same.
* Communicate effectively with students, staff, parents and other stakeholders in matters related to health and wellness.
* Escalate any medical issues and injuries with the School Leadership/Management.
* Responsibly keep and manage inventory of medical equipment and supplies
* Educate students and staff on healthy habits such as proper nutrition and hygiene.
* Ensure compliance with the Kenya Medical Board and Pharmacy Board advisory and all other health laws

**Qualifications and Competencies*** Holder of a Diploma or Degree in Nursing or its equivalent
* Work experience of a minimum of five years as a registered Nurse
* Be registered by the Nursing Council of Kenya and be in possession of a valid practicing license.
* Attention to detail with a high degree of integrity and able to keep strict confidence in the work environment
* Excellent communication skills, including in difficult situations
* Ability to use email, MS office and other IT systems to record and communicate information.
* Professional counselling skills with a proven track record will be an advantage.
* Comfortable with children and their health and safety
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| **SCHOOL LABORATORY TECHNICIAN** |
| **Job Description/Requirements**  |
| **Job Description*** Liaise with science teaching staff on their needs for practical work
* Maintain an efficient system for the use and allocation of materials and equipment, setting a priority system where necessary.
* Advise and instruct students on the use and maintenance of equipment.
* Set out equipment and materials for the class.
* Manage the process of chemical storage, handling and disposal system per school regulations.
* Assist science teaching staff with demonstrations and in instructing students on the use/care and maintenance of equipment.
* Ensure cleanliness, safety and health is observed at all times at the laboratory and during experiments.
* Maintain an inventory of lab equipment and carry out stock taking as required
* Keep a record of the consumables used regularly and maintain adequate supplies
* Assisting with the security of the science laboratory and equipment.
* Order equipment and chemicals in consultation with the manager.
* Assist with labeling, storage, stock-taking and ordering of equipment and chemicals.
* Service and clean simple laboratory apparatus/equipment.
* Develop maintenance procedures for laboratory equipment and organize maintenance where required.
* Report damages to equipment and arrange repairs.
* Conduct safety audits for the laboratories.
* Evaluate and select equipment, and make recommendations for purchase to Science Coordinator.

**Qualifications and Key competencies*** Diploma or certificate in Science Laboratory Technology in Physics, Chemistry and Biology from a recognized institution.
* At least 3 years work experience in a recognized school or equivalent institution.
* Ability to prepare students’ practical work for all levels with minimum supervision.
* A problem solver
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