

SCHEMES OF WORK 2022 **BUSINESS FORM 1**

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		SCHEME OF WORK FORM ONE BUSINESS STUDIES TERM ONE YEAR 2022					
WK /N O	L/N O	TOPIC / SUBTOPIC	LESSON / SPECIFIC OBJECTIVES	TEACHING / LEARNING ACTIVITIES	MATERIALS / RESOURCES	REF.	REM.
1		<i>ADMISSION OF FORM ONE STUDENTS</i>					
2	1	INTRODUCTION TO BUSINESS STUDIES Definition of Business Studies. Some terms used in Business Studies.	<i>By the end of the lesson, the learner should be able to:</i> Give the meaning of a business and business activity. Define Business Studies. Define terms related to Business Studies.	Brain storming; Probing questions; Exposition of new ideas; Discussion.	<i>Illustrative pictures.</i>	<i>New Inventor KLB BK II</i> <i>Pg 1-3</i>	
	2	Importance of studying Business Studies.	Outline the importance of studying Business Studies.	Probing questions; Discussion; Topic review.		<i>Pg 3-4</i>	
	3	BUSINESS & ENVIRONMENT Purpose of a business. Types of business activities.	Explain how a business realizes its purpose of making profits. Identify types of business activities.	Oral questions; Exposition; Discussion.		<i>Pg 5-6</i>	
3	1	Business and internal environment.	Explain the concept of business environment. Discuss internal business environments.	Probing questions; Exposition; Discussion.	<i>Chart-illustration of internal business environments.</i>	<i>Pg 6-8</i>	

	2	Business and external environment.	Discuss external business environments.	Probing questions; Exposition; Discussion.	<i>Chart-illustration of external business environments.</i>	<i>Pg 8-10</i>		
	3	SATISFACTION OF HUMAN WANTS Characteristics of human wants.	Outline characteristics of human wants. Classify human wants as either primary or secondary.	Oral questions; Case studies; Brief discussion.		<i>Pg 12-14</i>		
4	1	Characteristics of goods and services.	Outline characteristics of goods and services.	Q/A to review human wants; Discussion.		<i>Pg 15-16</i>		
	2	Economic resources.	Outline characteristics of economic resources. Classify economic resources.	Q/A to review human wants; Exposition; Discussion.		<i>Pg 17-21</i>		
	3	Scarcity, choice & opportunity cost.	State how scarcity, choice and opportunity cost are related.	Exposition; Oral questions Discussion.		<i>Pg 21-22</i>		
5	1	PRODUCTION Types of utilities.	Identify types of utility. State advantages and disadvantages of direct / indirect production.	Exposition of new concepts; Brief discussion.		<i>Pg 23-25</i>		
	2	Levels & Factors of production.	Discuss the three levels of production. State the characteristics of land, labour, capital and entrepreneurship.	Exposition & Discussion.		<i>Pg 25-29</i>		
	3	HALF TERM BREAK						

6	1	Division of labour.	State advantages and disadvantages of division of labour.	Brain storming; Probing questions; Exposition of new ideas; Discussion.		<i>Pg 29-30</i>	
	2	Labour specialization.	State advantages and disadvantages of specialization of labour.	Brain storming; Probing questions; Discussion.			
	3	Classification of goods and services.	Classify goods and services broadly.	Exposition of new concepts; Brief discussion. Topic assessment.		<i>31-32</i>	

7	1	ENTREPRENEURSHIP Introduction. A good entrepreneur.	State role of an entrepreneur. Outline importance of entrepreneurship. List characteristics of a good entrepreneur.	Exposition of new concepts; Brief discussion.		<i>Pg 34-35</i>	
	2	Business idea.	Give the meaning of a business idea. Identify some sources of a business idea.	Brain storming; Probing questions; Exposition of new ideas; Discussion.	<i>Local dailies, newspapers</i>	<i>Pg 36-39</i>	
	3	Business opportunity.	Explain factors considered when carrying out a business opportunity evaluation.	Probing questions; Exposition of new ideas; Discussion.		<i>Pg 39-41</i>	
8	1	Business plan.	Enumerate items required in a business plan. Cite reasons for having a business plan.	Brain storming; Exposition of new ideas; Discussion.		<i>Pg. 41-42</i>	
	2	Entrepreneurial practices.	Outline factors influencing entrepreneurial practices.	Probing questions; Exposition of new ideas; Discussion.		<i>Pg 42-</i>	
	3	Business success / failure.	Highlight some causes of business success / failure.	Oral questions; Discussion.		<i>Pg 44-46</i>	
9-10	END TERM EXAMS AND CLOSING OF SCHOOLS						