



# COUNTY GOVERNMENT OF NYERI

P.O. BOX 90 – 10100  
Telephone 0745 342 000

## COUNTY PUBLIC SERVICE BOARD

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### **RE: ADVERTISEMENT FOR VACANT POSITIONS**

The County Government of Nyeri wishes to recruit competent and qualified persons to fill the following positions in the Department of Health Services:

- i) Medical Officer, Job Group 'M' - 3 posts- (Advert No. 01/2023)
- ii) Registered Clinical Officer (Anesthetist), Job Group 'K' - 5 posts- (Advert No. 02/2023)

### **1. MEDICAL OFFICER, JOB GROUP 'M'- 3 POSTS**

#### **Duties and Responsibilities**

An officer at this level will work under guidance of a senior officer. and will also be responsible for the following;

- i) Diagnosing, caring and treating diseases;
- ii) Performing medical and surgical procedures;
- iii) Preparing and responding to emergencies and disasters;
- iv) Participating in management of medicines, medical instruments and equipment;
- v) Providing health education;
- vi) Maintaining medical records, health Information and data;
- vii) Counselling patients and their relatives on diagnoses and bereavement;
- viii) Teaching and coaching medical students, nursing students and clinical officer interns;
- ix) Preparing requisite documents for registration.
- x) Performing any other duty that may be assigned by the supervisor

## **Requirements for Appointment**

- i) Be a Kenyan citizen (Attach copy of ID);
- ii) Bachelor of Medicine and Bachelor of Surgery (M.B; Ch.B.) degree from a recognized Institution by Medical Practitioners and Dentists Board;
- iii) Successfully completed one (1) year Internship from a recognized institution (Attach evidence)
- iv) Registration license from the Medical Practitioners and Dentists Board;
- v) Valid Practicing license from Kenya Medical Practitioners and Dentist Board

## **2. REGISTERED CLINICAL OFFICER (ANAESTHETIST) – 5 POSTS**

### **Duties and Responsibilities**

An officer at this level will work under guidance of a senior officer. and will also be responsible for the following;

- i) Taking medical history,
- ii) Examining, diagnosing and treating patients' common ailments at an outpatient or inpatient health facility;
- iii) Guiding and counseling patients, clients and staff on health issues;
- iv) Referring patients and clients to appropriate health facilities;
- v) Assessing, preparing and presenting medical legal reports;
- vi) Organizing health management teams and convening health management committee meetings;
- vii) Implementing community healthcare activities with other health workers; sensitizing patients and clients on preventive and Promotive health;
- viii) Providing clinical outreach and school health and services;
- ix) Carrying out minor surgical procedures as per training and skill; and collecting data and compiling clinical data
- x) Pre-operative preparations of patients for surgery;
- xi) Administering general anesthesia to patients prior to medical procedures and reverse the situation;
- xii) Monitoring, evaluating, overseeing and providing continuous assessment of patient before, during and after surgery
- xiii) Participating in management of all patients in ICU;
- xiv) Preparing anesthetic plans and mentor and train students and other staff in the hospital.

xv) Performing any other duty that may be assigned by the supervisor

**Requirements for Appointment**

- (i) Practiced for a minimum period of one (1) year (Attach evidence)
- (ii) National Higher Diploma in Anesthesia from a recognized institution;
- (ii) Diploma in Clinical Medicine and Surgery or Clinical Medicine and Community Health from a recognized institution;
- (iii) Certificate of Registration from the Clinical Officers Council;
- (iv) Valid Practicing License from the Clinical Officers Council

**Remuneration:** As per Salaries and Remuneration Commission (SRC)

**Terms of Employment:** Three (3) years Contract

**THE SECRETARY**  
**NYERI COUNTY PUBLIC SERVICE BOARD OFFICES**  
**P.O. BOX 90-10100**  
**NYERI**  
**CELL PHONE: 0745342000**

All applications (hand delivered or through post office) should be received on or before **Friday 24<sup>th</sup> February 2023 at 5.00pm.**

**Note:**

1. Any communication from the County Public Service Board **SHALL** be through the above provided address and cellphone.
2. The County Public Service Board **does not charge** for any of the recruitment exercises, including shortlisting and appointment. Any request for payment or favor should therefore be reported to the police for appropriate action.
3. The County Government of Nyeri is an equal opportunity employer
4. People living with disability are encouraged to apply
5. Only the short-listed candidates will be contacted by the Board.
6. Shortlisted candidates will be required to provide valid compliance certificates in line with Chapter Six of the Constitution of Kenya.

