**KENYA MEDICAL TRAINING COLLEGE – NYAMIRA**

**END OF YEAR THREE SEMESTER ONE EXAMINATION**

**SEPTEMBER 2013 KRCHN CLASS (PRE-SERVICE)**

**MANAGEMENT OF RESOURCES EXAMINATION**

DATE: 23/2/2016 TIME:…………………..

**INSTRUCTIONS**

1. Read the questions carefully and answer only what is asked.
2. Enter your examination number and question number on each page used.
3. ALL questions are compulsory.
4. For part 1 (MCQs), write the answer in the spaces provided on the answer booklet and each MCQ is one (1) mark.
5. For Part 2 (SHORT ANSWER QUESTIONS), answer the questions following each other.
6. For Part 3 (LONG ANSWER QUESTIONS), answer to each question MUST start on a separate page.
7. Omission of and or wrong numbering of a question or part of the question will result in 10% deduction of the marks scored from the relevant part.
8. Do NOT use a pencil.
9. Mobile phones are NOT allowed in the examination hall.

For Examiner:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **MCQS** | **SAQS** | **LAQS 1** | **LAQS 2** | **TOTAL** |
|  |  |  |  |  |

**PART TWO: SHORT ANSWER QUESTIONS –MANAGEMENT OF RESOURCES – 30 MKS**

Q.1. List the steps of procurement procedure. 6 marks

Q.2. State four (4) tools used in organizing finances in an organization. 4 marks

Q.3. Name three (3) types of budgets and explain the role of the nurse in budgeting. 8 marks

Q.4. Explain four (4) factors that one must consider before delegating responsibility. 4 marks

Q.5. (a) Define recruitment. 1 mark

(b) Explain the role of the nurse manager in recruitment. 4 mark

(c) List six (6) documents used in supplies management. 3 marks