

**REPUBLIC OF KENYA
MIGORI COUNTY GOVERNMENT**



OFFICE OF THE COUNTY PUBLIC SERVICE BOARD

VACANCY

Migori County Public Service Board wishes to recruit competent and qualified persons to fill the following vacant positions as per the Constitution of Kenya 2010 under Article 176 and the County Government Act No. 17 of 2012 Section 59(1)(b).

1. MEDICAL SPECIALIST I (FAMILY PHYSICIAN-INTERNAL MEDICINE) 1 POST.

REF/MCPSB/380/2022

Terms: Permanent/Contract

DUTIES AND RESPONSIBILITIES

Duties and responsibilities at this level will entail:

- i. Undertaking general diagnosis, care, treatment and rehabilitation of patients;
- ii. Carrying out specialized clinical care;
- iii. Providing psycho-social interventions;
- iv. Providing clinical services to patients;
- v. Training, supervising and mentoring Medical Officers, Medical Interns and other students;
- vi. Consulting in various public health facilities;
- vii. Carrying out forensic and medico-legal services;
- viii. Coordinating disease surveillance, prevention and control;
- ix. Coordinating health education and promotion;
- x. Implementing health projects and programmes;
- xi. Maintaining up-to-date health information systems;
- xii. Monitoring provision of health treatment and care;
- xiii. Undertaking health research and analyzing medical reports.

QUALIFICATIONS

- i. Be a Kenyan citizen;
- ii. Bachelor of Medicine and Bachelor of Surgery (M.B.Ch.B) degree from an institution recognized by Medical Practitioners and Dentists Council;
- iii. Master's degree in Internal Medicine or equivalent qualification from an institution recognized by the Medical Practitioners and Dentists Council;
- iv. At least One Year post specialization working experience;
- v. Certificate of Registration by the Medical Practitioners and Dentists Council;
- vi. Valid practicing license from Medical Practitioners and Dentist Council;

vii. Certificate in Computer proficiency skills from a recognized institution

2. MEDICAL OFFICER JG CPSB 07 (2 POSTS). REF/MCPSB/381/2022

Terms: Permanent/Contract

a) Duties and Responsibilities

An officer at this level will work under the guidance of a senior Medical officer. Duties and responsibilities at this level will entail:

- i. Undertaking general diagnosis, care, treatment and rehabilitation of patients;
- ii. Performing medical and surgical procedures
- iii. Preparing and responding to emergencies and disasters
- iv. Providing psycho-social interventions;
- v. Providing clinical services to patients;
- vi. Training and mentoring Medical Interns and other students;
- vii. Consulting and performing surgeries in various public health facilities;
- viii. Carrying out forensic and medico-legal services;
- ix. Coordinating disease surveillance, prevention and control;
- x. Coordinating health education and promotion;
- xi. Implementing health projects and programmes;
- xii. Maintaining up-to-date health information systems;
- xiii. Monitoring provision of health treatment and care;
- xiv. Undertaking health research.

b) Requirements for Appointment

- i. Be a Kenyan Citizen
- ii. KCSE Mean Grade B+ (Plus) and above.
- iii. Bachelor of Medicine and Bachelor of Surgery (M.B.Ch.B) degree from an institution recognized by Medical Practitioners and Dentists Council;
- iv. Successfully completed one (1) year internship from a recognized institution;
- v. Certificate of Registration by the Medical Practitioners and Dentists Council;
- vi. Valid practicing license from Medical Practitioners and Dentist Board;
- vii. Certificate in Computer proficiency skills from a recognized institution

3. NUTRITION AND DIETETICS TECHNOLOGIST III JG CPSB 11 (3 POSTS). REF/MCPSB/382/2022

Terms: Permanent/Contract

Duties and Responsibilities

This is the entry and training grade for this cadre: Duties and responsibilities will include;

- i. Implementing Nutrition Programmes
- ii. Providing Nutrition services in health care facilities;
- iii. Conducting nutrition assessments
- iv. Collecting and compiling nutrition data

- v. Providing nutrition health education and demonstrations
- vi. Counselling of patients with specific nutritional needs
- vii. Monitoring preparation of therapeutic feeds
- viii. Implementing outpatient and inpatient supplementary and therapeutic feeding programmes
- ix. Promoting maternal, infant and young children feeding programmes and
- x. Providing micronutrient supplementation.

Requirements for appointment

- i. Must be a Kenyan Citizen
- ii. KCSE Mean Grade C-(Minus).
- iii. Diploma in Community Nutrition, Clinical nutrition or Nutrition and Dietetics from a recognized institution.
- iv. Certificate in Computer application Skills from a recognized institution.
- v. Registration by the Council of the Institute of Nutritionists and Dieticians in Kenya. (CIND)

Experience Required

- i. Not less than three (3) years working experience.
- ii. Competent in both community and clinical Nutrition
- iii. Vast knowledge in community Management and Nutrition Logistics Management.
- iv. Training in BFHI/BFCI/HINI is an added advantage.
- v. Previous work experience in public health facility will be an added advantage.

Skills and Competencies Required

- i. Technical competencies
- ii. Team player
- iii. Multitasking
- iv. Computer skills
- v. Supervisory skills
- vi. Training and mentorship

4. DIRECTOR INFORMATION AND COMMUNICATION TECHNOLOGY JG CPSB 03 (1 POST). REF/MCPSB/383/2022

Terms: Permanent/Contract

(a) Duties and Responsibilities

Reporting to Chief Officer ICT and E- Governance, the Officer will be responsible for:-

- i. Development and management of IT policies and programmes within the County public service
- ii. Lead the delivery of high-quality ICT services across the county and sub-county offices to provide optimal levels of support for the county's key operational requirements
- iii. Identify and define specific ICT business requirements in collaboration with Chief officer ICT, Cos and CECs across the County and third-party stakeholders to develop tailored ICT solutions for effective and efficient service delivery
- iv. Drive the implementation and delivery and of new systems, technologies and services to deliver innovative and flexible ICT solutions that achieve effective service delivery requirement

- v. Develop, implement, review, evaluate and report on the Organization's ICT strategic, business and operating plans and associated projects, ensuring alignment with the strategic directions of the county
- vi. Drive ongoing analysis and review of ICT service delivery to identify opportunities to improve and enhance the services for the County
- vii. Manage client expectations and deliver outcomes to agreed targets and timeframes
- viii. Identify and address complex ICT service delivery issues and provide alternate solutions based on well considered and balanced assessment of the facts and consequences
- ix. Assess and respond to the impact of changes in the operating environment ensuring a high level of integration with the agency's strategic directions
- x. Monitors and evaluates projects and programmes for the department
- xi. Coordinating ICT staff matters
- xii. Overseeing the preparation and utilization of the department's budget
- xiii. Provides technical support for the department
- xiv. Undertakes assigned functions from the Chief Officer

(b) Requirements for Appointment

- i. Be a Kenyan Citizen.
- ii. A degree in Computer Science, Information Communication Technology, Maths and Computer or Information Technology or its equivalent qualification from a recognized institution;
- iii. Served in the grade of Senior Assistant Director of Information Communication Technology or in an equivalent and relevant position in the Public Service for a minimum period of three (3) years;
- iv. Those with Masters degree in Computer Science or any other ICT related discipline from a recognized Institution will have an added advantage.
- v. Must have certificate in a Strategic Leadership Development Programme or Senior Management course lasting not less than four (4) weeks from a recognized Institution
- vi. Demonstrated professional ability, initiative and competence in organizing and directing work.

**5. INFORMATION COMMUNICATION TECHNOLOGY OFFICER III JG CPSB 11 (1 POST).
REF/MCPSB/384/2022**

TERMS: Permanent/ Contract

Reporting to Director ICT and E- Governance, the Officer will be responsible for:-

- i. Writing and testing simple computer programs according to instructions and specifications;
- ii. Assisting in the implementation of the computer systems;
- iii. Providing user support and training of users; repairs and maintenance of ICT equipment and associated peripherals;
- iv. Monitoring the performance of ICT equipment;
- v. Carrying out repairs and maintenance of information communication technology equipment and associated Peripherals;
- vi. Drawing up hardware specifications for information communication technology equipment;
- vii. Reporting any faults for further action.
- viii. Installation and maintenance of computer systems;
- ix. Configuration of local area network and wide area network;

Requirements for Appointment

For appointment to this grade a candidates must:-

- i. Be a Kenyan Citizen
- ii. Kenya Certificate of Secondary Education mean grade C plain with at least C- (Minus) in mathematics and English/Kiswahili or its approved equivalent
- iii. Diploma in any of the following fields: Computer Science, Information Communication Technology, Maths and Computer or Information Technology, Electrical/Electronic Engineering or its equivalent qualification from a recognize institution.
- iv. Those who have worked as volunteers, casuals and or short term contract employees will have an added advantage.

6. ADMINISTRATIVE OFFICER I JG CPSB 09 (1 POST) REF MCPSB/385/2022

Terms: Permanent/Contract

Duties and responsibilities:

- i. Facilitating fleet management
- ii. Planning office accommodation layout
- iii. Developing and updating of office equipment and furniture inventory
- iv. Facilitating meetings, conferences and other special events
- v. Supervising general maintenance of buildings and furniture;
- vi. Facilitating maintenance and repairs of office equipment
- vii. Processing administrative documents;
- viii. Supervising provision of security and office services
- ix. Supervising records management and messengerial services within various departments
- x. Facilitating citizen participation in development activities
- xi. Providing input in organizing public participation awareness at the local level
- xii. Collecting and collating data on developmental activities

Requirements for appointment

- i. Served in the grade of administration officer ii for a minimum period of one(1) year
- ii. Bachelor's degree in any of the following disciplines:- public administration, business administration/management, community development or any other social science from a recognized institution
- iii. Certificate in computer applications from a recognized institution
- iv. Demonstrated merit and ability as reflected in work performance and results

7. AGRICULTURAL OFFICER JG CPSB 09 (10 POSTS). REF MCPSB/386/2022

Terms: Permanent/Contract

Duties and Responsibilities

An officer at this level will be deployed in the division to coordinate activities in one of the following areas: Crop Production, Land Development, Agricultural Extension, and Project Management, Further duties and responsibilities will entail management of information desks within the division and any other duties assigned from time to time by the supervisors.

Requirements for Appointment

- i. Kenyan Citizen
- ii. Kenya Certificate of Secondary Education (KCSE) mean grade of C (Plain) or its equivalent.
- iii. Bachelor of science degree in any of the following fields:- Food Science, Home Economics, Agriculture, Horticulture, Agriculture Economics, Natural Resource Management, Agribusiness,

Agriculture Extension, Agricultural Education or any other relevant and equivalent qualification from a recognized institution.

8. ASSISTANT FISHERIES OFFICER III JG CPSB 11 (1 POST). REF/MCPSB/387/2022

Terms: Permanent/Contract

Duties and Responsibilities

- i. Assisting in delivering fisheries extension services including conducting field days and training fishers;
- ii. Collecting and compiling fisheries statistical data;
- iii. Participating in fish quality assurance activities and marketing; and value addition
- iv. Maintain fish farms and hatcheries;
- v. Assisting in ensuring hygienic fish handling at fish landing sites, markets and farm

Requirements for Appointment

- i. Kenyan Citizen
- ii. Diploma in either Fisheries Management, Natural Resource Management or equivalent and relevant qualification from a recognized institution; and
- iii. Certificate in computer applications skills from a recognized institution.

9. ANIMAL HEALTH OFFICER III JG CPSB 11 (1 POST). REF/MCPSB/388/2022

Terms: Permanent/Contract

Duties and Responsibilities

This will be the entry and training grade for this cadre. An officer at this level will work under the guidance of a more experienced officer. Duties and responsibilities will entail:-

- i. participating in animal health field demonstrations and agricultural shows;
- ii. participating in sample collection and dispatch;
- iii. inspecting livestock stock routes
- iv. collecting data and writing technical reports;
- v. demonstrating and training on milking techniques and external parasite control techniques such as dipping, spraying and dusting;
- vi. carrying out vaccination, closed castration, dehorning, ear tagging, branding, deworming, disbudding, docking, de-beaking and hoof trimming;
- vii. carrying out simple treatment of animals; participating in disease search and reporting;
- viii. Keeping records on animal breeding, animal health, milk production, dipping data; and maintaining dairy units.
- ix. Any other relevant function assigned from time to time

(b) Requirements for Appointment

- i. Kenyan Citizen
- ii. have a Diploma in any of the following disciplines.- Animal Health, Animal Health and Production, Environmental Health, Clinical Pathology and Laboratory Diagnosis, Poultry Science, Veterinary Public Health and Meat Technology or Animal Husbandry from a recognized institution;
- (iii) Be registered by the Kenya Veterinary Board;
- (iii) Have a certificate in computer applications from a recognized institution; and
- (iv) Have shown ability and demonstrated merit in work performance and results.

**10. ASSISTANT LIVESTOCK PRODUCTION OFFICER III JG CPSB 11 (2 POSTS).
REF/MCPSB/389/2022**

Terms: Permanent/Contract

Duties and Responsibilities

An officer at this level will work under the guidance of a Senior Officer. Duties and responsibilities will entail:

- i. Carrying out practical demonstrations relating to Livestock Production;
- ii. Accompanying extension teams during farm visits and farmer trainings;
- iii. Participating in Field Days and Agricultural shows to disseminate Livestock Production Technologies and Information;
- iv. Collecting and collating Livestock data and information for gross margins, market access, and planning; participating in collaborative research activities;
- v. Collecting Livestock inputs and product samples for analysis;
- vi. Advising Farmers on group formation, construction of farm structures and requirements; and
- vii. Any other relevant function that may be assigned by the supervisors.

Requirements for Appointment

- i. Kenyan Citizen
- ii. Diploma in any of the following disciplines;- Animal Health and Production; Animal Husbandry, Dairy Science and Technology, Agribusiness, Animal Production, Farm Management, Apiculture, Range Management or Natural Resource Management from a recognized institution; and
- iii. Certificate in computer Applications from a recognized institution.

11. ARTISAN II JG CPSB 13 (2 POSTS). REF/MCPSB/390/2022

Terms: Permanent/Contract

Duties and Responsibilities

Work at this level will involve

- i. Undertaking improvement works,
- ii. Repair works and maintenance of Government buildings and facilities in their areas of specialization (Carpentry, Masonry, Welding, Painting and Plumbing.)

(b) Requirements for Appointment

For appointment to this grade, an officer must have:-

- i. Kenyan Citizen
- ii. KCSE minimum grade D plain.
- iii. Government Trade Test Certificate Grade III/II/I in the area of specialization (Carpentry, Masonry, Welding, Painting and Plumbing) and such other approved qualifications.
- iv. served in the grade of Artisan III or in a comparable and relevant position in the Public Service for at least three (3) years; and
- v. Shown merit and ability in work performance and results.

12. CHARGEHAND-ELECTRICAL JG CPSB 11 (1 POST). REF/MCPSB/391/2022

Terms: Permanent/Contract

Duties and Responsibilities

An officer at this level will:

- i. Coordinate and supervise staff in improvement works, general repairs and maintenance.
- ii. The officer will also be responsible for record keeping, allocation of duties, management of workshops and
- iii. Training of junior staff in line with their area of specialization (Carpentry, Masonry, Welding, Painting and Plumbing.) with a bias to electrical works

(b) Requirements for Appointment

For appointment to this grade, an officer must have:-

- i. Kenyan Citizen
- ii. KCSE minimum grade D plain.
- iii. Government Trade Test Certificate Grade III/II/I in the area of specialization (Electrical) and such other approved qualifications.
- iv. served in the grade of Artisan I or in a comparable and relevant position in the Public Service for at least three (3) years: and
- v. Shown merit and ability in work performance and results.

13. LEGAL CLERK ASSISTANT I JG CPSB 09 (1 POST) REF MCPSB/392/2022

Terms: Permanent/Contract

DUTIES AND RESPONSIBILITIES

- i. Oversee drafting and filing of legal documents in registries
- ii. Coordinate the filing of service of legal documents in courts of law;
- iii. Undertake routine errands to public registries, courts and other relevant offices:
- iv. Ensure that cataloguing, abstracting, indexing and filing of case files, requiring In-depth treatment of subject matter is
- v. Establish, strengthen and maintain both hard and soft filing system in such a way that is responsive to the county government's record keeping needs and keeps the filing system up to date all the
- vi. Coordinate the filing of service of legal documents in courts of Law;
- vii. Handling and managing litigation files from inception through
- viii. Attending Court Registry to peruse file proceedings/records
- ix. Receiving Legal correspondences and Making bring-ups in the Legal Office
- x. Any other lawful duties as may be assigned from time to time by the County Attorney.

QUALIFICATIONS

- i. Be a Kenyan citizen;
- ii. Bachelors of Laws (LLB) or Diploma in Law or equivalent qualification from a recognized institution;
- iii. Experience in law firm will be an added advantage;
- iv. Fluency in English and good writing skills;
- v. Satisfy the requirements of chapter six of the constitution of Kenya on leadership and integrity

VACANCIES

Migori County has received direct funding from the President's Emergency Plan for AIDS Relief (**PEPFAR**) through the Centre for Disease Control and Prevention (**USCDC**) to strengthen the health system and build local capacity to implement, manage and oversee sustainable high quality HIV services towards achievement of the 95-95-95 goal and sustained epidemic control. To achieve this objective, Migori County Public Service Board, in line with the Constitution of Kenya 2010 under Article 176 and the County Government Act No. 17 of 2012 Section 59(1) (b) is seeking suitably qualified persons to fill the following vacant positions;

14. PROGRAM OFFICER, HTS & PrEP JG CPSB 09 (1 POST) REF/MCPSB/393/2022 CONTRACT

Terms: Contract

REPORTING TO: Program Manager

LOCATION: Migori County

Job Summary

The overall function of this position is to ensure implementation of high quality, efficient and effective HIV Testing Services in supported health facilities. He/ She is responsible for ensuring efficient eligibility screening process, testing of all eligible persons who provide consent, immediate linkage of all persons who test positive to treatment, linkage of HIV negative individuals to appropriate prevention services and screening of persons seeking HIV services for TB, Intimate Partner Violence, risks for HIV acquisition, Voluntary Medical Male Circumcision). The incumbent will also be responsible for ensuring proper eligibility screening for PrEP, initiation of eligible persons on PrEP as well as retention. In addition, He/ She will provide mentorship to site level staff, ensure supervision and implementation of services that are aligned to MoH and CDC policy guidelines, ensure planning and execution of work-plan towards ensuring achievement of set targets and objectives.

Roles & Responsibilities

- i. Organize and oversee effective and efficient implementation of HIV Testing and Services (HTS) and PrEP services in all relevant service delivery points and supported health facilities.
- ii. To provide training, mentorship, and supervision of HTS and PrEP providers at the selected facilities
- iii. Oversee establishment of efficient patient workflow, eligibility testing amongst children, adolescents, and adults; testing of all eligible persons and linkage of all HIV positive person to treatment as well as optimum provision of PrEP in all supported programs and health facilities in line with MoH guidelines
- iv. Support efficient and effective strategies that ensure immediate linkage to treatment
- v. Oversee screening of persons seeking HIV testing for TB, IPV, PrEP, PEP and VMMC, and link all those that are eligible to appropriate services
- vi. Implement internal and external quality assurance measures for HIV testing services, at selected health facilities such as proficiency testing (PT), observed practice and HIV Rapid Testing Continuous Quality Improvement (RTCQI)
- vii. Support counselling supervision sessions for HTS providers as recommended by MoH
- viii. Support scale up and implementation of HIV testing as recommended and guided
- ix. Support optimum implementation of recommended service delivery digital/ electronic platforms e.g., e-HTS

- x. Institutionalize continuous quality improvement systems for HIV testing services and PrEP towards improvement of performance in low performance indicators/ services and quality.
- xi. Support accurate documentation, data collection, collation, review, and accurate reporting on a daily, weekly, monthly, and quarterly basis as may be guided or required.
- xii. Evaluate outcomes of e-HTS and PrEP related activities and shares recommendations for program improvement
- xiii. Timely preparation and submission of activity budgets, work plans, reports, and other technical papers
- xiv. Represent the project team at technical/stakeholder forums with the county and national government, the donor institutions and other implementing partners on laboratory related matters.
- xv. Support any other work-related responsibilities as may be assigned by the program manager

Required Qualifications

- i. A bachelor's degree in Clinical Medicine or bachelor's degree in Nursing
- ii. Active/ current registration with professional body.
- iii. Training in HIV Testing and assisted Partner Notification service.
- iv. Very good knowledge of HIV testing guidelines
- v. At least three (3) years' experience in providing and/or overseeing HIV Testing services and/ or PrEP or other HIV services at facility and County/Sub-County Level
- vi. Good report writing skills and ability to use data to inform programming.
- vii. Good communication skills, written and verbal, in English and Kiswahili languages.
- viii. Proficiency in Microsoft office application including Word, Excel, Power Point
- ix. Training on HTS and or adherence counselling by NASCOP or equivalent professional body

15. PROGRAM OFFICER, TREATMENT AND TB/HIV JG CPSB 09 (1 POST) REF/MCPSB/394/2022 CONTRACT

Terms: Contract

REPORTING TO: Program Manager

LOCATION: Migori County

Job summary

The overall function of this position is to ensure effective implementation of quality HIV Care and Treatment and TB/HIV services to paediatrics, adolescent, young people, and adults. The incumbent is responsible for ensuring attainment and maintenance of high-quality clinical patient care through strengthening of the clinical care delivery systems and processes, ensuring implementation of recommended clinical protocols and national guidelines and application of recommended standards & practices. They also support site level Continuous Quality Improvement (CQI) and strengthen capacity of site level MDT to increasingly use their data to support improvements for patient case management.

Roles and Responsibilities

- i. Organize and oversee effective and efficient implementation of HIV care and treatment; and TB/HIV services in all relevant service delivery points and supported health facilities as per MoH policy guidelines
- ii. Support efficient and effective strategies that ensure immediate ART initiation, retention, defaulter management, access to viral load testing and viral suppression.

- iii. Provide onsite mentoring of clinical teams with the goal of performance improvement in the overall patient care
- iv. Support site level clinical teams in management of HIV, TB/HIV, and related diseases as per the recommended national guidelines
- v. Support health facilities and other service delivery point's implement effective retention strategies including proactive appointment management system and enhanced defaulter management system across population groups and facilities.
- vi. Support efficient and effective strategies that ensure immediate access to TB/HIV services including active case finding, immediate ART, Integration of TB/HIV services, TB preventive Therapy.
- vii. Support and strengthen health systems that identify and manage patients failing treatment
- viii. Support optimum implementation of recommended service delivery digital/ electronic platforms e.g., Ushauri.
- ix. Institutionalize continuous quality improvement systems for HIV care and treatment and TB/HIV towards improvement of performance in low performance indicators/ services and quality.
- x. Support accurate documentation, data collection, collation, review, and accurate reporting on a daily, weekly, monthly, and quarterly basis as may be guided or required.
- xi. Evaluate outcomes of care and treatment and TB/HIV related activities and shares recommendations for program improvement
- xii. Timely preparation and submission of activity budgets, work plans, reports, and other technical papers
- xiii. Represent the project team at technical/stakeholder forums with the county and national government, the donor institutions and other implementing partners on laboratory related matters.
- xiv. Support any other work-related responsibilities as may be assigned by the program manager

Required qualifications

- i. A bachelor's degree in Clinical Medicine or bachelor's degree in Nursing
- ii. Active/ current registration with professional body.
- iii. Training in paediatric, adolescent, and adult care and treatment
- iv. Training in advanced HIV care and treatment is an added advantage
- v. Training in paediatric and adult TB/HIV
- vi. Very good knowledge of HIV treatment and TB/HIV guidelines
- vii. At least three (3) years' experience in providing and/or overseeing HIV treatment and TB/HIV services or other HIV services at facility and County/Sub-County Level
- viii. Good report writing skills and ability to use data to inform programming.
- ix. Good communication skills, written and verbal, in English and Kiswahili languages.
- x. Proficiency in Microsoft office application including Word, Excel, Power Point

**16. PROGRAM OFFICER, PMTCT AND SGBV /HIV JG CPSB 09 (1 POST)
REF/MCPSB/395/2022**

Terms: Contract

REPORTING TO: Program Manager

LOCATION: Migori County

Job Summary

The overall function of this position is to provide oversight and ensure that pregnant and lactating women and their infants receive sustainable, high quality and client focused Prevention of Mother to Child Transmission of HIV including testing of pregnant and breastfeeding women as per MoH guidelines, immediate linkage of positive clients to treatment, provision of ARVs prophylaxis, retention of mother-baby pairs, infant EID, follow up and retention of HIV Exposed Infants and linkage to PrEP.

Roles and responsibilities

- i. Organize and oversee effective and efficient implementation of PMTCT and SGBV services in all relevant service delivery points and supported health facilities as per MoH policy guidelines
- ii. Organize and oversee capacity building activities for health providers and case managers working within MNCH clinics through trainings, update sessions etc.
- iii. Providing supportive supervision, mentorship and on the job training for all the clinical staff at supported health facilities
- iv. Support establishment and sustained SGBV screening processes and linkage to appropriate SGBV services
- v. Work to improve patient management through identifying and improving client flow systems, data capture, clinical management, clinical recording, referral to laboratory and pharmacy and preventing loses to follow for pregnant women and children.
- vi. Support facilities to ensure good client monitoring and viral suppression among pregnant and breastfeeding women.
- vii. Institutionalize continuous quality improvement systems for continuity of care and patient care improvement.
- viii. Develop and strengthen adherence and retention innovations and evidence-based interventions through staff mentorship and follow-up and document best practices.
- ix. Support accurate documentation, data collection, collation, review, and accurate reporting on a daily, weekly, monthly, and quarterly basis for PMTCT/Paediatric HIV at supported facilities.
- x. Support and strengthen health systems that identify and manage pregnant or breastfeeding women failing treatment
- xi. Support optimum implementation of recommended service delivery digital/ electronic platforms
- xii. Support health facilities and other service delivery point's implement effective retention strategies including proactive appointment management system and enhanced defaulter management system for pregnant or breastfeeding women.
- xiii. Evaluate outcomes of PMTCT and SGBV related activities and shares recommendations for program improvement
- xiv. Timely preparation and submission of activity budgets, work plans, reports, and other technical papers
- xv. Represent the project team at technical/stakeholder forums with the county and national government, the donor institutions and other implementing partners on laboratory related matters.
- xvi. Support any other work-related responsibilities as may be assigned by the program manager

Required qualifications

- i. A bachelor's degree in Clinical Medicine or bachelor's degree in Nursing
- ii. Active/ current registration with professional body.
- iii. Training in PMTCT and SGBV
- iv. Very good knowledge of PMTCT and SGBV guidelines
- v. At least three (3) years' experience in providing and/or overseeing HIV treatment and TB/HIV services or other HIV services at facility and County/Sub-County Level
- vi. Good report writing skills and ability to use data to inform programming.
- vii. Good communication skills, written and verbal, in English and Kiswahili languages.
- viii. Proficiency in Microsoft office application including Word, Excel, Power Point

HOW TO APPLY:

1. Applicants are advised to use PSC 2 application form and attach the necessary documents. All applications should be submitted in a sealed A4 envelope clearly marked on the top left side indicating the reference number for position applied for and addressed to:

The Secretary/CEO

Migori County Public Service Board

P.O Box 365- 40400, Suna

2. Hand delivered applications should be dropped at the offices of the Migori County Public Service Board located at Nyamome along Namba – Masara road adjacent to Nyamome SDA church.
3. All applications should reach the Secretary/CEO Migori County Public Service Board on or before **Tuesday 21st June, 2022 at 5:00pm.**
4. Shortlisted candidates will be required to produce their original identity cards, academic and professional certificates and testimonials.

NB:

- ♣ Women, People Living with Disabilities and Marginalized Groups are encouraged to apply;
- ♣ Only shortlisted and successful candidate will be contacted;
- ♣ Canvassing in any form will lead to automatic disqualification.

MIGORI COUNTY PUBLIC SERVICE BOARD IS AN EQUAL OPPORTUNITY EMPLOYEE