



JOB OPPORTUNITY

IDENTIFICATION	
JOB TITLE	Monitoring and Evaluation Associate
REPORTING TO	Program Support Manager
DIRECTORATE	Institute of Capacity Development (ICD)
DEPARTMENT	Strategic Purchasing Africa Resource Centre (SPARC)
PHYSICAL LOCATION	Nairobi

Amref Health Africa was founded in 1957 and has since grown to become the largest African-based international health development organization, currently implementing more than 120 programs, directly reaching more than 12 million people across 35 African countries. Headquartered in Nairobi, Kenya, Amref Health Africa has offices in ten countries in Africa and an additional eleven advocacy and fundraising offices in Europe and North America. In the spirit of Ubuntu, partnership and networking are key elements of our approach. Amref has a staff complement of over 1,500.

Amref Health Africa is driven by its vision of ***'Lasting health change in Africa'*** and its mission ***'To increase sustainable health access to communities in Africa through solutions in human resources for health, health service delivery, and investments in health'***.

Overview of the Strategic Purchasing Africa Resource Centre (SPARC)

The Strategic Purchasing Africa Resource Center (SPARC) is a resource hub aimed at strengthening strategic purchasing capacity in Sub-Saharan Africa by connecting existing regional expertise and matching it with country demand to make better use of resources for health. Our vision is to empower countries with knowledge and practical tools to make access to affordable and quality health care a reality for all. SPARC is creating a network of regional experts who can support the development of practical, home-grown solutions that meet countries' strategic purchasing needs.

SPARC is hosted by Amref Health Africa and receives technical support from Results for Development, and benefits from the organizations' reach across sub-Saharan Africa and technical expertise, respectively. These relationships support SPARC's commitment to developing strong partnerships across the continent and building expertise in strategic purchasing and brokering support based on country demand. Through these partnerships, SPARC promotes evidence-informed policymaking that leads to better health spending and facilitates learning and sharing of best practices in health purchasing.

Job summary

Under the leadership of the Program Support Manager, the Monitoring and Evaluation Associate is responsible for monitoring operations of the project's M&E system to support programme management and accountability functions. He/she will support all SPARC's pillars by working in close collaboration with the technical staff on the implementation of the activity's monitoring and evaluation system.

PRINCIPAL RESPONSIBILITIES

- Conduct quantitative and qualitative analysis against the work plan and results framework, and present results to inform senior management decision that improves efficiency, effectiveness, and sustainability of SPARC's mandate.
- Contribute to the design/adaptation of routine data collection tools and manage (enter, check the accuracy, generate outputs); data processing across all pillars.
- Perform all monitoring and reporting activities in full (i.e. time and quality) compliance with SPARC, Amref, BMGF and other partner requirements.
- Document and maintain quality reports, presentations and tools; ensure the archiving and security of all documents within the repository.
- Make concrete proposals for the implementation of methods to improve the management and quality of project data.
- Actively contribute to formative research, surveys and evaluation studies conducted by the project.
- Develop strong working relationships with partners and stakeholders.
- Perform any other duties assigned by the Program Support Manager.

REQUIRED QUALIFICATIONS AND COMPETENCIES

SPARC is a small team with an ambitious work plan and team members must be able to work in a fast-paced, results-driven environment. The ideal candidate is highly-motivated, entrepreneurial, resourceful, flexible, independent, and energetic, with excellent communications skills, and cultural sensitivity and has demonstrated experience supporting technical assistance projects.

MINIMUM EDUCATION

- Bachelor's degree in Social Science, Behavioral Science, Economics, Statistics, Management Information System, or other Monitoring, evaluation, research and learning (MERL)-related fields.

EXPERIENCE

- At least Three (3) years' experience in monitoring and evaluation, data for decision making and/or other similar roles.

COMPETENCIES

- Excellent analytical skills, as well as the ability to express facts and ideas in a clear, convincing and organized manner
- Strong attention to detail and high-level comfort with numbers
- Intermediate – Expert level proficiency in the use of excel and other related for data entry, analysis and visualization
- Proficient with other Microsoft tools, including Excel and PowerPoint.
- Basic knowledge of UHC, Health System Strengthening and health financing
- Strong verbal and written communication skills
- Strong interpersonal skills working with cross-cultural and multi-diverse teams
- Ability to set priorities and handle multiple competing time and resource demands, highly organized
- Willing to travel within the region and across the African continent
- Fluent in speaking, reading and writing in French is preferred.

How to apply:

Interested? Please visit our website <https://amref.org/vacancies/> to make your application. You will be directed to our online portal where you will need to create an account in order for you to be able to submit

your application. Your application should include a cover letter detailing why you are the best fit for this position and your CV with relevant skills and experience. Closing date will be **May 5, 2023**. Only shortlisted candidates will be contacted.

Duly note that Amref Health Africa does not require applicants to pay any money at whatever stage of the recruitment and selection process and has not retained any agent in connection with recruitment.

Amref Health Africa is committed to safeguarding and promoting the welfare of children, young people and vulnerable adults and expects all staff to share this commitment. Amref Health Africa is an equal opportunity employer and has a non-smoking environment policy.