



CALL FOR LOCUM SERVICES AT KALOBYEI SETTLEMENT FOR KALOBYEI REFUGEE OPERATION

From: Kenya Red Cross Society – Kalobeyi Refugee Operation

Date: 19/05/2023

Subject: Locum staff

Kenya Red Cross Society (KRCS) is one of the largest humanitarian organizations in Kenya. Our mission is to timely, effectively and innovatively deliver humanitarian services with respect, in solidarity and accountability to our stakeholders, our communities and affected populations.

The Society is seeking a qualified candidate to fill the following position:

Position title: Nursing Officer (5 positions)

Reporting to: Nursing Officer in-charge

Job location: Kalobeyi

Duration: 1 month

PURPOSE:

The overall objective is to provide a high standard of client care to both outpatients and inpatients, in accordance with clinical guidelines, policies, procedure, quality standards and guidelines for nursing professional practice.

Key Responsibilities

- The Nursing Officer shall work in specific ward/clinic assigned to and would therefore work as both supervisor and team leader of the refugee staff.
- Prepare for and assist the doctors during the rounds whenever required.
- Ensure that all required observations, prescribed treatment and procedures are properly carried out and documented on patient's charts.
- Refer to the doctor in charge or to the doctor/CO on call relevant information such as patient's status and laboratory results, which would assist in proper clinical management.
- Arrange and submit weekly clinic/ward work schedule and plan daily duties and responsibilities for each refugee staff.
- Participate in camp health surveys/campaigns.
- Conduct regular training session for refugee staff on basic nursing care/management of various ward/clinic cases and charting.
- Give health education to patients and clients
- Compile and submit weekly and monthly reports.
- Monitor and supervise proper usage of supplies.
- Maintain equipment in good condition and submit regular inventory report of the same.
- Maintain drug registers and drug consumption within the ward level.
- Ensure that all admissions, discharges, transfers and deaths are properly recorded as they occur.

- Taking and recording of vital signs and proper documentation of all nursing procedures
- Ensure the clinic/ward is cleaned to the expected standards.
- Perform coverage and be on-call as required.

Minimum qualifications

- Minimum of two (2) years' working experience.
- Registered nurse with a Diploma in Nursing from KMTC or other recognized nurse-training institute.
- Valid and current registration with the Nursing Council of Kenya.

Key competencies

- At least 2 years working in a busy hospital set-up.
- Strong leadership, team building, conflict resolution and ability to deliver the Society's strategic objectives.
- Demonstrated proficiency in computer applications such as word processing, spreadsheets, database, email and utilization of the internet.
- Should be a team player and culturally sensitive.
- Strong communication skills: oral, written and presentation skills.

Application procedure

Interested candidates who meet the above qualifications should apply strictly through 'natukobenyhealthfacility@gmail.com' so as to reach KRCS Kalobeyei Refugee Operation not later than 24th May 2023.

Only shortlisted candidates will be contacted.

Job disclaimer and notification:

Kenya Red Cross Society is an equal opportunity employer and does not charge / accept any amount or security deposit from job seekers during the selection process or while inviting candidates for an interview.

Must be able to have undergone Protection from Sexual Exploitation and Abuse (PSEA), child protection and Fraud trainings and be able to demonstrate during interview process.

All staffs are required to undergo a refresher training on PSEA, child protection and fraud online trainings once taken on board.